

Mt. Diablo Unified School District

Middle/High School Student Acceptable Use Agreement

We are pleased to announce that Mt. Diablo Unified School District electronic information services are now available to students and teachers in our district who qualify as a result of participation in an orientation or training course. The Mt. Diablo Unified School District strongly believes in the educational value of such electronic services and recognizes the potential of such to support our curriculum and student learning in our district. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Mt. Diablo Unified School District will make every effort to protect students and teachers from any misuses or abuses as a result of their experiences with an information service. All users must be continuously on guard to avoid inappropriate and illegal interaction with the information service.

Please read this document carefully. We must have your signature and that of your parent or guardian (if you are under 18) before we can provide you with an access account.

Listed below are the provisions of this contract. If any user violates these provisions, access to the information service may be denied and they may be subject to legal and/or disciplinary action.

Terms and Conditions

1. **PERSONAL RESPONSIBILITY.** As a representative of this school I will accept personal responsibility for reporting any misuse of the network to the site administrator. Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, offensive language, and other issues described below.
2. **ACCEPTABLE USE.** The use of my assigned account must be in support of the educational program and goals of the Mt. Diablo Unified School District. I am personally responsible for this provision at all times when using the electronic information service.
 - a. Use of other organizations' networks or computing resources must comply with rules appropriate to that network.
 - b. Transmission of any material in violation of any federal, state or local law is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.
 - c. Use of commercial activities by for-profit institutions is generally not acceptable.
 - d. Use of product for political advertisement is prohibited.

I am aware that the inappropriate use of electronic information resources can be a violation of local state and federal laws and that I can be prosecuted for violating those laws.

3. **PRIVILEGES. Use of the information system is a privilege, not a right,** and inappropriate use will result in a cancellation of those privileges. Each person who receives an account will participate in an orientation or training course with a Mt. Diablo Unified School District faculty member as to proper behavior and use of the network. The Mt. Diablo Unified School District site administrators (operating under the aegis of the school board and the district office) will decide what is appropriate use and their decision is final. The site administrator(s) may lose an account at any time deemed necessary. The administration, staff, or faculty of Mt. Diablo Unified School District may request that the site administrator deny, revoke, or suspend specific user accounts.
4. **NETWORK ETIQUETTE AND PRIVACY.** You are expected to abide by the generally accepted rules of network etiquette. These rules include (but are not limited to) the following:
 - a. **BE POLITE.** Never send, or encourage others to send, abusive messages.

- b. **USE APPROPRIATE LANGUAGE.** Remember that you are a representative of our school and district on a non-private system. You may be alone with your computer, but what you say and do can be viewed globally. Never swear, use vulgarities, or any other inappropriate language.
 - c. **PRIVACY.** For your own privacy and the privacy of others, do not reveal your home address or personal phone number or the addresses and phone numbers of students, teachers, staff or colleagues.
 - d. **ELECTRONIC MAIL.** Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the site administrator. Illegal activities of any kind are strictly forbidden.
 - e. **DISRUPTIONS.** The network is not to be used in any way that would disrupt use of the network by others.
 - f. **OTHER CONSIDERATIONS:**
 - Do be brief. Fewer people will bother to read a long message.
 - Do make sure your message is easy to understand, read, and spelling is correct.
 - Do use accurate and descriptive titles for your articles. Tell people what it is about before they read it.
 - Do get the most appropriate audience for your message, not the widest.
 - Do remember that humor and satire are very often misinterpreted.
 - Do remember that if you post to multiple groups, specify all groups in a single message.
 - Do cite references for any facts you present.
 - Do forgive the spelling and grammar errors of others.
 - Do keep signatures brief.
 - Do post only to groups you know.
5. **SERVICES.** The Mt. Diablo Unified School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. Mt. Diablo Unified School District will not be responsible for any damages suffered while on this system(s). These damages include loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system(s) is at your own risk. Mt. Diablo Unified School District specifically disclaims any responsibility for the accuracy of information obtained through this service.
6. **SECURITY.** Security on any computer system is a high priority because there are so many users. The District has the right to restrict or terminate Network and Internet access at any time for any reason. The District further has the right to monitor Network activity in any form that it sees fit to ensure proper use of the Network. If you identify a security problem notify the site administrator at once. Never demonstrate the problem to other users. Never use another individual's account without written permission from that person. All use of the system must be under your own account. Any user identified as a security risk will be denied access to the information system.
7. **VANDALISM.** Vandalism is defined as any malicious attempt to harm or destroy equipment, materials or data of another user or any other agencies or networks that are connected to the district system. This includes, but is not limited to the uploading or creation of computer viruses. Any vandalism will result in the loss of computer privileges, disciplinary action, and/or referral to legal authorities.
8. **UPDATING.** The information services may occasionally require new registration and account information from you to continue the service. You must notify the information system of any changes in your account information.

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REQUIRED SIGNATURES

STUDENT

I have read pages 1 and 2 of this contract and acknowledge receipt of the complete three page contract.

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account, and appropriate legal action. I also agree to report any misuse of the information system to the Mt. Diablo Unified School District site administrator in charge of the site in question. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, gossip, and other issues described under section 4 above.

Name_____ Signature_____ Date___/___/___

PARENT OR GUARDIAN

Students under the age of 18 must also have the signature of a parent or guardian who has read this contract.

As the *parent* or guardian of this student, I have read this contract and understand that it is designed for educational purposes. I understand that it is impossible for Mt. Diablo Unified School District to restrict access to all controversial materials, and I will not hold the District responsible for materials acquired on the network. I also agree to report any misuse of the information system to a Mt. Diablo Unified School District site administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, gossip and other issues described under section 4 above. I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form **is** correct.

Name_____ Signature_____ Date___/___/___

SPONSORING MDUSD TEACHER

I have completed training on the proper use of the District network and use of the Internet. I have read the Student Acceptable Use Agreement. Because the student may use the network for individual work or in the context of another class, I cannot be held responsible for the student's use of the network. As the sponsoring teacher I agree to instruct the student on acceptable use of the network and proper network etiquette. I also agree to report any known misuse of the information system to the site administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical, or illegal solicitation, racism, sexism, inappropriate language, gossip and other issues described under section 4 above.

Name_____ Signature_____ Date___/___/___

ADMINISTRATOR

I certify that the above named student is in good standing.

Name_____ Signature_____ Date___/___/___