

## MOUNT DIABLO UNIFIED SCHOOL DISTRICT

### Timeline for Superintendent Search

| <u>DATE</u>  | <u>EVENT</u>  |
|--|---|
| April 2009   | Board requests proposals and meets with consultants.  |
| May 26, 2009   | Board publicly announces timeline and procedures for the selection of a superintendent and approves the consultant agreement. |
| June 16, 2009<br>3:00 p.m.                                   | Board meets with consultants.   |
| September 1 and 2, 2009                                      | Community & Staff input.  |
| August - October 2009  | Consultants identify candidates.  |
| Early September 2009   | Development of position description.  |
| September 2009   | Advertising and active recruitment.<br>Ad appears in <u>EdCal</u> – <u>September 14</u> and <u>September 21, 2009</u>         |
| October 19, 2009<br>5:00 p.m.                                | Deadline for applications.  |
| October 2009   | Consultants complete comprehensive reference and background checks on applicants.   |
| <b>Nov. 3, 2009</b><br><b>5:00 p.m.</b><br><b>(New Date)</b> | Board meets with consultants.<br>Board selects finalists to be interviewed.   |
| November 13 and 14, 2009                                     | Board interviews finalists.   |
| As soon as possible following interviews.                    | Board visits community of leading candidate.<br>Board offers contract.  |
| January 1, 2010  | New Superintendent begins.  |