

# Mt. Diablo Unified School District Board Action Summary

**MEETING OF MAY 13, 2008**

1. Retirements – Certificated

	Jean Buckles	Rio Vista Elementary	06/11/08
	Patricia Dawson	Valhalla Elementary	06/11/08
	Virginia Derrico	Horizons Home Study	06/11/08
	Melvin Freitas	Fair Oaks Elementary	06/11/08
	A. John Hanson	Clayton Valley High	06/11/08
	Carol Hess	Valle Verde Elementary	06/11/08
	Frances Humes	Delta View Elementary	06/11/08
	Marsha Millar	Ayers Elementary	06/11/08
	Dalene Sowar	Hidden Valley Elementary	06/11/08
	Hildegard Spritzer	Olympic High	06/11/08
	Nina Steinberg	Holbrook Elementary	06/11/08
	Sharon Stewart	Woodside Elementary	06/11/08
2. Adopted resolution 07/08-77 variable term waiver requests.
3. Approved the increase of 13.2 full-time equivalent (FTE) position be added to Categorical Funds for 2008-09. This action will result in an increase in the expenditure budget of Categorical Funds in the amount of \$969,343.83. Funding Source: Quality Education Investment Action (QEIA) - \$889,633.93; Class Size Reduction - \$60,228.25; Title I - \$19,481.65
4. Approved the reduction of (21.124) full-time equivalent (FTE) position for the 2008-09 school year. This action will result in the expenditure budget of Categorical Funds in the amount of \$1,490,385.80.
5. Approved the addition/subtraction of full-time equivalent (FTE) position for the 2008-09 school year. This action will result in a decrease in the expenditure budget of the General Fund in the amount of \$2,632,651 and a decrease in the expenditure budget of the Adult Education Fund in the amount of \$13,746.
6. Approved the elimination of a vacant full time, 12 month Payroll Analyst position and the creation of a full-time, 12 month Senior Account Clerk position. There will be a savings of \$24,385.84 to the General Fund.
7. Approved the creation of a part time, 19.5 hour/week, school day only, Senior Instructional Assistant position. The annual cost to the Economic Impact Aid – Limited English Proficient funds will be \$11,459.49 for fiscal year 2008-09.
8. Approved the recreation of three (3) part-time Instructional Assistant –Bilingual, school day only, position at 30 hours each per week. There is no impact to the General Fund. There will be a cost to High Priority Schools Grant in the amount of \$90,231.11. For the 2008-09 fiscal year.
9. Approved the recreation of a 10.5 month, 8 hour/day Secretary position at Mt. Diablo High School. There is no cost to the General Fund. The cost to the Quality Education Investment Act funds will be \$54,491.55.
10. Approved the amendment to contract with Charles Ham Associates, in the amount of \$3,000, for architectural/engineering services for the design of supplemental restroom buildings. Funding Source: Measure A
11. Approved the award of purchase order to AAA Fencing, Inc., for the total amount of \$34,397, to provide finding improvements at Mt. Diablo High School. Funding Source: Deferred Maintenance
12. Approved the award of purchase order to Kel Tec Builders, Inc., in the amount of \$74,923, to provide door replacement at Pleasant Hill Education Center. Funding Source: Deferred Maintenance
13. Approved the following award of bids:  
Award of bid 1507 to McGuire and Hester for the total amount of \$275,120, to provide site utilities 2008 at Mt. Diablo Elementary, Sequoia Middle, and College Park High. Funding Source: Measure A  
Award of bid 1510 to San Francisco Ford in the amount of \$201,442.42, to provide seven (7) 2008 Ford F250 trucks and three (3) 2008 Ford Rangers. Funding Source: Measure A
14. Approved the award of inspector of record (project inspector) contract to Matthew Kelly, in the not to exceed amount of \$7,500 to inspect and monitor the installation of fire line laterals at Pleasant Hill Education Center. Funding Source: Measure C

15. Approved the following final change orders:  
Final change order to bid 1443, contract C-849, Arntz Buildings, Inc. in the amount of \$188,361.67, for the provision of facility modernization work and the construction of new classrooms at Sunrise, Center, Shadelands, Center, and Dent Center. Funding Source: Measure C  
Final change order to bid 1459, contract C-856 to Meehleis Modular Buildings, Inc. in the amount of \$42,596.24, for the installation and construction of 7,200 square feet of pre-fabricated modular buildings at Dent Center. Funding Source: Measure C
16. Approved the following notices of completion:  
Notice of completion to contract C-849, bid 1443 to Arntz Builders, Inc. in the amount of \$6,478,136.01, who provided the modernization and new classrooms at Sunrise Center, Shadelands Center, and Dent Center. Funding Source: Measure C  
Notice of completion to contract C-856 bid 1459 to Meehleis Modular Buildings in the amount of \$1,731,807.24, who provided the prefabricated modular buildings at Dent Center. Funding Source: Measure C
17. Grant application requests:  
Grant application request to First 5 Family-Friendly Community Grant for Crossroads Necessary Small High School, in the amount of \$5,000 for funding to support outreach and education to teen parents and families. There is no cost to the General Fund.  
Grant application request to Target Community Foundation Grant for Cambridge Elementary, in the amount of \$2,000, purchase fiction and non-fiction books in English and Spanish for students.  
County Technology Academy Grant (CTAG) for Glenbrook and Valley View middle schools and Clayton Valley High School in the amount of \$24,000 for funding to provide professional development to enhance technology. There is no impact to the General Fund.
18. Approved the amended contract between Mt. Diablo Unified School District and Evelina Villa, Independent Contractor, for the remainder of the year in the amount of \$29,312.50 of which \$24,999.00 has been paid to date. Funding Source: Program Specialist – Regionalized Services (1300).
19. Approved the contract with School Web Services in the amount of \$21,095 (already budgeted from 5033); and \$14,400 (already budgeted from 5290) for the automation of district facility use permit applications, vendor database, and webpage development.
20. Approved the contract amendment for Linda Grundhoffer in the amount of \$15,000 to provide direction to the Fiscal Services Department as well as assist with the state reporting requirements for the First and Second Interim Reports. Funding Source: General Purpose Fund – program 5032
21. Approved the Meadow Homes Elementary School voluntary school uniform dress code.
22. Approved the following budget reductions.
- | Item # | Description   | Amount    |
|--------|---|-----------|
| 100    | Reduce the number of teachers in the staffing pool by ten (10) full-time positions in the 2008-09 school year. This would bring the number to 32 positions.                                 | \$554,475 |
| 101    | Reduce an additional five (5) full-time equivalent positions from the staffing pool for the 2009-10 school year. This would bring the number to 27.   | \$285,552 |
| 102    | Reduce an additional five (5) full-time equivalent teaching positions from the staffing pool in the 2010-11 school year. This would reduce the number to 22 positions.                      | \$294,118 |
| 103    | Reduce payment to Food Service by \$100,000 for the 2009-20 and 2010-11 school years.   | \$100,000 |
| 104    | Eliminate Integrated System Project Manager position on June 30, 2010.  | \$164,000 |
| 105    | Reduce one (1) management position in Technology and Information Services by June 30, 2010. Two (2) positions were created to support the implementation of the Student Information System. | \$94,000  |
| 106    | Suspend high school clerical staffing formula. Reduce one (1) Intermediate Typist Clerk position at Clayton Valley High School.   | \$39,232  |
| 107    | Eliminate Payroll Analyst and create Senior Account Clerk position in Fiscal Services.  | \$24,385  |
| 108    | Reduce five (6 hour) vacant Special Education Assistant positions for the 2008-09 school year.  | \$165,000 |
23. Adopted resolution 07/08-78 approve the proposed decision of the administrative law judge and implement the certificated layoff.
24. Adopted resolution 07/08-79 relative to the elimination and reduction of classified positions.
25. Approved the school site comprehensive safety plans for 2007-08.
26. Approved the Williams quarterly summary report – April 30, 2008.
27. Approved the job description, upgrade of position and appointment of Manager of Research and Evaluation.
28. Adopted the 7<sup>th</sup> grade novel *Blood Red Horse*, by K.M. Grant for the extended core literature list.
29. Adopted the 10<sup>th</sup> grade novel *The Kite Runner*, by *Kahled Hosseini* for the extended core literature list.

30. Adopted the Studio Art AP-Drawing Course of Study.
31. Adopted the Studio Art AP-3D Design Course of Study.
32. Approved the modification to Administrative Rule 1312.4 – Williams Uniform Complaint Procedures pursuant to the Valenzuela/CAHSEE Lawsuit Settlement Agreement.