

Mt. Diablo Unified School District Board Action Summary

MEETING OF JANUARY 13, 2009

1. Retirements – Classified

Mary Franklin	Concord High	03/14/09
Jana Harrison	Food Services	03/17/09
Scott Martineau	M & O	02/06/09
2. Approved the appointment of Mary-Ann Tucker to the position of Administrator, Special Education – Special Day Class.
3. Approved the appointment of Hilary Shen to the position of Parent Liaison.
4. Approved the appointment of Janine Mozee to the position of Coordinator, Student/Community Services 9-12.
5. Approved the appointment of summer school administrators.
6. Adopted resolution 08/09-33 Provisional Internship Permit (PIP) request(s).
7. Approved Assembly Bill 948- STRS Post-Retirement Earnings Limitation.
8. Approved the request that an existing 19.5 hour/week, 10 month/year Site Technology Support Technician II position be increased to 20 hour/week, 10 month year. Approved the request that an existing (vacant) 16 hour/week, 10 month/year Site Technology Support Technician II position be combined with Glenbrook’s position for a total of 36 hour/week, 10 month year position. There is no impact to the General Fund. The increased cost for fiscal year 2008-09 is: Glenbrook - \$5,250; Oak Grove - \$3,884. Funding Source: Title I – Part A for both sites.
9. Approved the increase in work year for an existing 11 month, 8 hour Food Services Supervisor position to a 12 month year. There is no impact to the General Fund. The increased cost to the Food Service Budget for fiscal year 2009-10 will be \$7,090.
10. Approved the creation of two (2) part-time 17.5 hour/week, school day only, Instructional Assistant positions to assist English Learners at Bel Air Elementary School. There is no impact to the General Fund. The annual cost for fiscal year 2008-09 will be \$11,772 and a full year \$19,618. Funding Source: Title I – Parent Involvement
11. Approved the creation of four (4) part-time, 10 hour/week, school day only, Instructional Assistant positions to support Kindergarten classrooms at Mt. Diablo Elementary School. There is no impact to the General Fund. The positions will be funded by the Diablo Elementary Parent Faculty Club at a total cost of \$20,755.
12. Approved the elimination two (2) vacant Special Education Assistant positions and creation of two (2) Health Assistant/LVN positions. This change will reduce the contracted services budget by 19.14% for school year 2008-2009 and 41.14% for school year 2009-2010. The total impact for fiscal year 2008-2009 is a savings of \$403.07 to budgets 1700 and 3122 and an approximate \$33,600 to restricted funds 5046. Funding Source: General Purpose/Special Education
13. Approved the fiscal transactions for November 2008.
14. Approved the contract with Convergence Solutions in the amount of \$52,050 for maintenance on Measure C phone systems and voice mail. Funding Source: General Fund Program 5275
15. Approved the request to use Proposition 55 funding to supplement budget for the construction of Quality Education Investment Act (QEIA) classrooms at Meadow Homes and Cambridge elementary schools; and Mt. Diablo High School.
16. Approved the following award of bids:
Award of bid 1533 to River View Construction, Inc. in the amount of \$257,690 to provide the football bleacher repairs at Clayton Valley High School. Funding Source: Proposition 55
Award of bid 1535 to Sedge Electric in the amount of \$89,000 to provide interim housing to support Phase IIB at Olympic High School and Pleasant Hill Education Center. Funding Source: Proposition 55
17. Approved the following final change orders:
Final change order to bid 1490, contract C-866 Meehleis Modular Buildings, Inc. in the amount of \$1,145 for new restroom facilities at Sequoia Middle School and Mt. Diablo Elementary School. Funding Source: Measure A
Final change order to purchase order 49951/CMAS Contract No. 3-08-70-0163X – Nexus Integrations Services in the amount of \$3,517.75 credit, for the installation of new PBX Systems for Strandwood and Silverwood elementary schools; and Diablo View Middle School. Funding Source: Measure C

18. Approved the following notices of completion:
Notice of completion to purchase order 49598, request for quotation 1503, to Kel Tec Builders, Inc. in the amount of \$74,923, who provided the door replacement at Pleasant Hill Education Center. Funding Source: Deferred Maintenance
Notice of completion to purchase order 49951 to Nexus IS in the amount of \$97,062.25 who provided the PBX systems for Silverwood and Strandwood elementary schools; and Diablo View Middle School. Funding Source: Measure C
Notice of completion to contract C-866, Bid 1490 to Meehleis Modular Buildings, Inc. in the amount of \$567,363 who provided the prefabricated modular building restrooms at Mt. Diablo Elementary School and Sequoia Middle School. Funding Source: Measure A
19. Approved the contract with Marine Science Institute to provide the Discovery Voyage Program aboard the research vessel Brownlee in the amount of \$47,800. Funding source: General Purpose – budget code 3947 (money is already budgeted)
20. Approved the contract amendment for Jack Schreder and Associates in the amount of \$10,000. Funding Source: Contract Services
21. Approved the Special Education Memorandum of Understanding for Eagle Peak Charter School for the delivery of special education services to students enrolled at Eagle Peak with special needs. Fiscal Impact: For the 2008-09 school year, Eagle Peak Montessori Charter School has agreed to pay \$732.12 for each student enrolled on April 1 each year. These costs are reviewed each year.
22. Approved the memorandum of understanding (MOU) with Contra Costa County Office of Education Regional Occupational Program in support of the Serendipity Restaurant at Mt. Diablo High School in the amount of \$10,000 (yearly contribution). Funding Source: Contra Costa County Office of Education ROP
23. Approved the independent audit services contract with Perry-Smith, plus amendment. Fiscal Impact: \$85,300 (\$75,300 is already budgeted). Funding Source: Unrestricted General Fund
24. Adopted resolution 08/09-36 regarding accounting of development fees for the 2007-2008 fiscal year. There is no impact to the General Fund.

25. Approved the following budget reductions.

Item #	Item	General Purpose	Restricted
7	Reduce contracted services for Speech Language Pathologists	\$200,000	
8	Reduce contracted services for Occupational Therapist and create one Occupational Therapist position – effective 2-1-09	\$108,000	
9	Reduced contract nursing services. Eliminated two vacant Special Education Assistants and added two LVN positions.	\$33,600	
22	Classified Training Coordinator	\$92,910	
28	Print Shop Operator	\$66,269	
31	Reduce contracted services for Behaviorist and create Educational Consultant and Behavior Management Specialist	\$80,000	
32	Intermediate Typist Clerk in Special Education	\$49,503	
38(a)	Internal Auditor position	\$107,212	
57	Reduce contracted transportation cost	\$150,000	
59	Reduce continuation high school staffing by 1.0 FTE	\$54,429	
60	Reduce Horizons staffing to 7.0 FTE	\$54,429	
61	Reduce high school staffing by 11.4 FTE	\$620,487	
62	Reduce middle school staffing by 12.8 FTE	\$653,144	
63	Reduce special education staffing by 3.0 FTE	\$163,286	
74	Assistant Director of M & O	\$144,604	\$7,611
	TOTAL	\$2,577,873	\$7,611

26. Approved the timeline for the following budget reduction items approved on December 16, 2008.
27. Adopted resolution 08/09-34 Behavioral Intervention Plant (Hughes Bill) mandated cost claim settlement and waiving rights to file any claim regarding the Hughes Bill statues and regulations in the future. The settlement will bring the District approximately \$14.85 per 2007-2008 ADA annually for the six-year period beginning 2011-12 through 2016-17. Fiscal Impact: Increase unrestricted general fund revenue by six one-time payments of \$498,272.84 in fiscal years 2011-12 through 2016-17. One time increase to Special Education revenue of \$35,984.16 in 2009-10. Ongoing increase to Special Education revenue (District AB602 Revenue) of \$366,263.60 beginning in 2009-10. Funding Source: Mandated Cost Settlement
28. Approved the annual audit report for fiscal year 2007-08.
29. Approved the reorganization of the office of General Counsel. Fiscal Impact: \$147,500 to \$260,000 in initial savings. Funding Source: General Fund
30. Approved the contract for legal services with Fagen Friedman and Fulfroost. Fiscal Impact: The amount has yet to be determined; however, it is already budgeted.

31. Adopted resolution 08/09-35 authorizing emergency contracts to relocate a gas line at Valhalla Elementary School.
32. Approved award of bid 1534 to Taber Construction, Inc. in the amount of \$5,340,950 to provide the removal of existing mechanical systems and provide new heating and air conditioning at Fair Oaks and Shore Acres elementary schools; Pleasant Hill Middle School; and Olympic High School. Funding Source: Proposition 55
33. Approved the award of bid 1532 to Valair-CSD Northern California in the amount of \$,925,916 to provide heating, ventilating, and air conditioning equipment at Fair Oaks and Shore Acres elementary schools; Pleasant Hill Middle School; and Olympic High School. Funding Source: Proposition 55