

BOARD MEETING: October 28, 2008

ATTENDANCE: Board: April Treece, Dick Allen, Gary Eberhart, Linda Mayo, Paul Strange
Administrative Staff: Superintendent Gary McHenry; Associate Superintendent Alan Young; assistant superintendents Mildred Browne, Gail Isserman, Rose Lock, and Dick Nicoll; General Counsel Greg Rolan
Student Representatives: Prince Singh, Mt. Diablo (voting); Michaella Katona and Tim Smith, Olympic; Nicole Pettit and Michael Sullivan, College Park; Victoria Spellman, Concord

1. **CALL TO ORDER:** President Treece called the meeting to order at 6:00 p.m. in the Board Room at the MDUSD Dent Center.

PUBLIC COMMENT: None

CLOSED SESSION: The Board adjourned to Closed Session at 6:01 p.m. in Room 6 at the Dent Center. Topics discussed included anticipated litigation (two potential cases), conference with real property negotiator (Concord Naval Weapons Station), and negotiations.

2. **RECONVENE OPEN SESSION:** The Board returned to Open Session in the in the Board Room at the MDUSD Dent Center at 7:32 p.m. President Treece led the Pledge of Allegiance to the Flag. Treece reported the topics discussed in Closed Session.

3. **CONSENT AGENDA**

Mayo moved, Allen seconded, and the Board voted 5-0-0 to adopt the Consent Agenda, thereby approving the following:

- 3.1 Minutes of the meeting of September 23, 2008.

- 3.2 Certificated Personnel

- 3.2.1 Leaves of Absence, Resignations, Retirements, Employment

- 3.2.2 Increase in Full-Time Equivalent Position for the 2008-2009 School Year

Added a .20 FTE teacher position at Concord High for the 2008-09 school year, increasing the expenditure budget of Categorical funds by \$11,868. Funding Source: Regional Occupational Program

- 3.2.3 Resolution 08/09-26 Approval of Variable Term Waiver Requests

Adopted Resolution 08/09-26, authorizing Kevin Fordon to apply for a Variable Term Waiver, giving him additional time to complete certain requirements for the credential that authorizes his service. The waiver request is made when there is not a properly credentialed person available for the position.

- 3.2.4 Resolution 08/09-24 Approval of Provisional Internship Permit (PIP) Request(s)

Adopted Resolution 08/09-24, authorizing Kevin Fordon to apply for a Provisional Internship Permit (PIP) in order to complete his assignment for the 2008-09 school year.

- 3.2.5 Assembly Bill 948 – STRS Post-Retirement Earning Limitation

Approved an exemption of up to two years from the STRS post-retirement earnings limitation for retired employee Barbara Blankenship, who is filling a vacant Elementary School Principal position. There is no impact to the General Fund.

- 3.2.6 Independent Services Contract for Lance Friis, Crisis Counselor

Approved a \$28,060 contract for Lance Friis, crisis counselor, to provide services to students at Foothill Middle School. Fiscal Impact: \$28,060 Funding Source: \$5,400 from Foothill Parent/Faculty Association; \$10,000 from City of Walnut Creek; and \$12,660 from Foothill Site Council

- 3.3 Classified Personnel

- 3.3.1 Leaves of Absence, Resignations, Retirements, Employment

- 3.3.2 Increase in Hours for Site Technology Support Technician II at Valle Verde Elementary School

Increased from 17 to 19 hours/week an existing 10-month/year Site Technology Support Technician II position at Valle Verde Elementary. There is no impact to the General Fund. Funding Source: \$1,724 from the Valle Verde PTA.

- 3.4 Monthly Budget Transfers and/or Budget Increases/Decreases for the Month of September 2008

- 3.5 Fiscal Transactions for September 2008

3.6 Grant Application Requests

Approved submittal of applications for the following grants:

3.6.1 Youth Gardening Association and the Home Depot's 2009 Youth Garden Grant program to receive Home Depot gift cards (ranging \$250-\$500) for supplies for the Garden Project of Adult Education's ESL/First Five Preschool at Cambridge Elementary School. There is no impact to the General Fund.

3.6.2 San Francisco Foundation's Koshland Arts and Culture Program for a one-year grant of up to \$4,000 to provide free arts and cultural activities for students and families in Mt. Diablo CARES After School Programs at Fair Oaks and Ygnacio Valley elementary. There is no impact to the General Fund.

3.6.3 Connect Ed in Partnership with the James Irvine Foundation for a one-year grant of up to \$125,000 to develop an implementation plan to create multiple pathways of high school study that connect learning in the classroom with real-world applications outside of school. There is no impact to the General Fund.

3.7 Award of Purchase Order for Playground Equipment Installation

Awarded \$110,838 as a purchase order to Community Playgrounds to provide site development of playground areas and the installation of playground equipment at Holbrook and Woodside elementary schools. Fiscal Impact: \$110,838 Funding Source: Proposition 55

3.8 Amendment No. 9 to Contract with Nacht and Lewis

Approved amendment No. 9 to the contract with Nacht and Lewis for architectural/engineering services for the District's heating, ventilation and air conditioning (HVAC) improvement program. Amendment covers services related to the installation of interim housing at Bancroft, Valle Verde, and Woodside elementary schools. Fiscal Impact: \$52,590 Funding Source: Measure C

3.9 Surveillance System for Clayton Valley High School

Approved agreement with DecoTech for purchase and installation of a video surveillance system at Clayton Valley High School to assist with the identification and arrest of suspects responsible for the recent vandalism. Fiscal Impact: \$36,284.20 Funding Source: \$18,142.10 from Clayton Valley PTSA; \$18,142.10 from Program 3912 (Redevelopment) -

3.10 Approve Amendment in Master Contract between MDUSD and The Speech Pathology Group for 2008-2009 School Year

Approved amendment to Master Contract with The Speech Pathology Group for speech-language pathologist (SLP) services in 2008-09. The amendment reflects the agency's inability to fill all the positions listed in the contract approved by the Board on June 24, 2008. The District has identified another agency to fill those vacancies, reducing the contract with The Speech Pathology Group by \$311,440. This savings will be used to fund contracts with Communication Works, Bay Area Speech Language Consultants, Educational Based Services, and Marie Wyman. Fiscal Impact: This action creates a savings of \$311,440 Funding Source: General Purpose/Special Education

3.11 Approve Amendment in Master Contract/Purchase Order with Educational Based Services for a Speech Language Pathologist at Ayers Elementary School for 2008-2009

Approved amendment to Master Contract with Educational Based Services for speech-language pathologist (SLP) services at Ayers Elementary in 2008-09. The Board approved the initial Master Contract on June 24, 2008, to fill one SLP position at a cost of \$122,840. The additional services addressed in the amendment increases the contract amount by \$81,672, for a total of \$204,512. Fiscal Impact: already budgeted Funding Source: General Purpose/Special Education

3.12 Approve Amendment in Master Contract between MDUSD and Bay Area Speech-Language Consultants for 2008-2009

Approved amendment to Master Contract with Bay Area Speech Language Consultants for speech-language pathologist (SLP) services at various schools in 2008-09. The Board approved the initial Master Contract on September 9, 2008, to fill two SLP positions at a cost of \$246,160. The additional services addressed in the amendment increase the contract amount by \$92,480, for a total of \$338,640. Fiscal Impact: already budgeted Funding Source: General Purpose/Special Education

3.13 Approve Independent Service Contract between Mt. Diablo Unified School District and Marie Wyman for Speech Language Services at Foothill Middle School and Northgate High School for 2008-2009 School Year

Approved \$84,000 contract with Marie Wyman for speech-language pathologist (SLP) services in 2008-09 at Foothill Middle and Northgate High. The contract is necessary due to the continuing inability to hire qualified speech pathologists to fill all vacancies and the need to meet student Individualized Education Program (IEP) requirements. Fiscal Impact: The total impact for fiscal year 2008-2009 is \$84,000 and is already a budgeted expense. Funding Source: General Purpose/Special Education

3.14 Approve Amendment in Master Contract between MDUSD and Communication Works for 2008-2009 School Year

Approved change to the amount of the contract with Communication Works. On September 9, 2008, the Board had approved an amendment to the Master Contract with this agency, reducing the amount of the contract due to the change in rate of one of the Speech Pathologist positions. That rate was reported incorrectly as \$519,507.15. As approved at this meeting, the correct amount of the contract is \$542,907.15. Fiscal Impact: already budgeted Funding Source: General Purpose/Special Education

3.15 Social Work Field Placement Agreement – California State University East Bay

Approved agreement with California State University, East Bay, to provide supervised field experience for graduate students in the University's School Social Work Program who are working toward their Pupil Personnel Services: Social Work credential. There is no impact to the General Fund.

4. RECOGNITIONS

4.1 National Board Certification – Nurses

The Board recognized and congratulated the following school nurses for earning national certification: Janice Fong, R.N.; Kathryn Gabe, R.N.; Lillian Lum Kaku, R.N.; Christine Seuss, R.N.; Bea Agronow, R.N. McHenry announced that Mt. Diablo has five of the 11 nationally certified nurses in California.

4.2 Certificate of Clinical Competence - Teachers, Speech Pathologists, and Audiologist

The Board recognized and congratulated the following teachers, speech pathologists, and audiologists for earning a certificate of clinical competence:

Laurie Arbour	Ilana Greenblatt	Carol Patton
Carrie Balick	Sylvia Hamblin	Colleen Peterson
Judith Bearrows	Norma Jean Smith	Ann Potter
Nance Anne Bennett	Elizabeth Kim	David Richardson
Frances Cahn	Ann Meuel	Ann Rosselli
Janelle Capinpin	Cindy Mowers	James Trinidad
Eileen Carey	Nancy O'Brien	Jeannine Upson
Lynne Croak	Laura Ortiz	Pamela Wiley
Katherine Egan	Susan Parish	Lori Williams
Judith Flores	Ilana Greenblatt	Carol Patton

5. BOARD FORUM

This item is here for the Board of Education to discuss any issues of concern.

5.1 Committee Minutes

5.2 Board Reports

Eberhart said he enjoyed attending a number of elementary school carnivals this past weekend and was impress with how many people attend.

Mayo reported on the District's annual Celebration of Success, held on October 22, which honored 52 students with special needs who were recommended by their teachers and/or principals for an exceptional accomplishment. She said it was "a great evening" and thanked the Concord High School marching band and the letterwomen, flag teams, and drum majors for performing at the event. On October 24 she accompanied Rose Lock to Sunrise/Shadelands and Monte Gardens, the first of her regular school visits this year. She particularly enjoyed playing with a 4th grade autistic student, who created finger puppets out of Playdoh. She showed the state PTA's publication on understanding school finance, announced that the national PTA has posted presidential candidate responses to education questions on its website, and encouraged everyone to vote in the November 4 election.

Strange also encouraged everyone to vote.

Allen said, "The Celebration of Success seems to get better every year." He talked to Concord High band director Gary Courtenay, who said the band has been performing every night and winning many competitions. He also attended the Concord High-Clayton Valley High football game, which had the feel of a traditional high school athletic event, and the DMA fall social, where he met new and veteran administrators.

Treece said the Celebration of Success was a wonderful opportunity to acknowledge students' special skills and thank the adults who work with them. She, too, enjoyed meeting administrators at the DMA fall social. She reported that earlier today State Superintendent Jack O'Connell visited the Spectrum program at Northgate High, which showcased the "pioneering work" being done there with special needs students. She

announced that Clayton Valley High is having a mock election debate on Election Day and encouraged everyone to attend.

5.3 Issues of Concern

Eberhart encouraged everyone to look at the platforms of the Presidential candidates, particularly in terms of their views on Special Education, which is significantly underfunded. He noted that the state propositions are meaningful to the local community. He told voters to make informed decisions regarding the MDUSD school board race as well.

6. **PUBLIC COMMENT**

Anthony Bibbs, parent of MDUSD graduates, encouraged the Board to provide health care benefits to teachers. He also praised the Board for facility improvements at the Adult Education Program sites. Judy Dawson, retired speech language pathologist (SLA), noted that contracts totaling \$1 million for speech pathology services are on the evening's agenda, that speech pathologists were recognized earlier in the meeting, and that SLAs on the list of budget cuts. She questioned why the positions would be cut and contracted services used. (*In response to Treece, McHenry said the District is in negotiations with MDEA re:SLAs in hopes of reducing contracted services.*) Alany Helmantoler, parent, said the District needs to put more effort in making schools healthy and safe places for students and reported that her daughter is succeeding better under the home schooling she is providing than she was under District staff.

7. **COMMUNICATIONS**

Student Representatives

Reporting on events, activities, and issues at their respective schools were Nicole Pettit and Michael Sullivan, College Park; Victoria Spellman, Concord; Prince Singh, Mt. Diablo; and Michaela Katona and Tim Smith, Olympic.

8. **REPORTS/INFORMATION:** None

9. **SUPERINTENDENT'S REPORT**

McHenry said he would be providing a report on the budget later in the meeting and did not make other comments at this time.

10. **BUSINESS**

10.1 Appointment of Principal(s), Elementary School

Mayo moved, Strange seconded, and the Board voted 5-0-0 (Student Rep, yes) to appoint Susan Valdez as Elementary School Principal, assigned to Rio Vista effective November 1, 2008.

10.2 Resolution 08/09-25 Native American Heritage Month – November 2008

Mayo moved, Strange seconded, and the Board voted 5-0-0 (Student Rep, yes) to adopt Resolution 08/09-25, acknowledging the California Department of Education's designation of November as Native American Heritage Month and recognizing the many contributions made by Native Americans to the American Heritage.

10.3 Public Hearing and Plan of Action to Reduce Expenses

As a result of the state budget adopted in September, the Board of Education has to consider budget reductions to erase a revenue-expenditure gap in the 2009-10 school year more than \$6.6 million.

McHenry provided a report on the budget as a basis for discussion and, in time, action on budget reductions. Highlights:

- Previous Reductions, 2003-2008

YEAR	# POSITIONS	AMOUNT REDUCED
2003-04	101.31	\$6,452,113
2004-05	51.97	\$2,876,105
2005-06	56.13	\$3,777,144
2007-08	145.00	\$14,950,303

- Multi-year Projections

	2008-09 Unrestricted \$	2008-09 Restricted \$	2008-09 Combined \$	2009-10 Unrestricted \$	2009-10 Restricted \$	2009-10 Combined \$	2010-11 Unrestricted \$	2010-11 Restricted \$	2010-11 Combined \$
Total Revenue	208,887,775	72,278,905	281,166,680	208,901,127	74,990,350	283,891,477	215,287,221	76,653,424	291,940,645
Total Expenses	170,542,412	117,290,068	287,832,480	170,500,484	117,450,105	287,950,588	172,941,027	118,672,485	291,613,512
Excess/ Deficiency	38,345,362	-45,011,162	-6,665,800	38,400,643	-42,459,754	-4,059,111	42,346,194	-42,019,060	327,133
Other Sources/ Uses	-45,519,813	43,911,420	-1,508,393	-45,016,902	43,387,748	-1,629,154	-45,587,019	43,957,274	-1,629,745
Revenue/ Expendi- ture Gap	-7,174,451	-1,099,742	-8,274,193	-6,616,259	927,993	-5,688,266	-3,240,825	1,938,214	-1,302,612
Unappropri- ated Ending Balance	2,127,810	0	2,127,810	-4,490,435	0	-4,490,435	-7,804,530	0	-7,804,530

- Review existing or create new criteria
 - Maintain programs for students
 - Analyze program effectiveness
 - Eliminate programs that are ineffective
 - Maintain programs that are effective
 - Ensure campuses are safe for students and staff
 - Health and safety
 - Supervision of students
 - Cleanliness
 - Protect as many positions as possible
 - Honor our commitments and our promises to the public
 - Measure A and Measure C
 - Kindergarten Class Size Reduction
 - Shift expenditures to grants, other funding sources where possible
 - Effect expenditure reductions across all programs
 - Honor collective bargaining contracts and comply with local, state, and federal mandates

- Amount to be reduced: \$6,616,260

- Methodology

Unit	Cost of 1%	Reduction Factor	Amount
CSEA	\$ 100,266	3.66	\$ 366,974
Local One, CST	113,331	3.66	414,792
Local One, M&O	171,804	3.66	628,803
MDEA	1,201,055	3.66	4,395,861
MDSPA	18,328	3.66	\$67,081
DMA, Confidential, Supervisory	193,859	3.66	709,524
Non-represented	6,852	3.66	25,078
TOTAL	\$1,805,495.		\$6,608,113

- Proposed timeline
 - 10/28/08
 - Administrative meetings on budget reductions, held at MDUSD Dent Center
 - Board of Education meeting: Begin discussion of items for consideration. The list of items should be more than \$6.6 million.
 - 11/5/08
 - Administrative meetings on budget reductions, held at:
MDUSD Corporation Yard
Mt. Diablo High
Northgate High
Ygnacio Valley High
 - 11/6/08
 - Administrative meetings on budget reductions, held at:
Clayton Valley High
Concord High
Riverview Middle
 - 11/12/08
 - Further develop the list of items. Consider scheduling meetings in the community and with various stakeholder groups.
 - 11/26/08
 - Begin process of budget reduction and continue until amount necessary is reduced.
 - 2/09:: Budget reduction complete so information can be included in Second Interim Report.
 - To Be Determined: Budget Advisory Committee and Board of Education community meetings

McHenry presented items for budget reductions and cost savings collected to date. He asked the Board for direction on what items should be considered in terms of reductions and expenditures and invited Board members to add items to the list for consideration and provide direction to staff on any other information that is needed.

Public Comment Kit Hein, teacher/librarian, pointed out that library services were cut in the last budget cuts and described the value school libraries and professional, credentialed librarians provide students and teachers.

Public hearing Treece opened the hearing at 8:42 p.m. With no requests to speak, she closed the hearing.

Board discussion Mayo said that after last year's budget cuts, the Board is in an awkward position in having to do it again. Strange pointed out that the financial reports in the agenda packet show expenses for each program by amount budgeted and amount spent. He encouraged the public to study those reports. Eberhart said it's important to take a hard look at the criteria the Board will use. Programs, mandated or otherwise, must be assessed for effectiveness. He said the Special Ed program is a good example as it encroaches on the Unrestricted Budget by millions of dollars. He wants to see cuts made as far away from students in the classroom as possible. He said the Board needs to tell the superintendent that some items on the budget reduction list are not acceptable and that he needs to go back to the drawing board and come up with other ideas. Noting that many positions have been cut over the past five years, he asked for a list of those that have been brought back. Allen said, "We previously had to cut to the bone. Now we have to cut to the marrow." He believes that this year there cannot be any sacred cows. Programs that were taken off the list in the past need to be put back on as everything needs to be considered. He said the Board has to set the priorities and determine how to do that. Board members must also come up with items for the list. Input from parents, community members, Chambers of Commerce, and others needs to be collected as well. Treece noted that the budget reduction list shown at this meeting is a reminder of items the Board considered last year and did not cut. She said many people came forward with pleas of what not to cut; she hopes this time they will share ideas on what can be cut. It is important to balance student needs in the classroom with consideration for the infrastructure that is also needed.

Recess: The Board adjourned to Closed Session at 8:57 p.m. to discuss negotiations. The Board returned to Open Session at 9:15 p.m.

Strange said he wants to see a staff review of program effectiveness and asked if that review has begun. McHenry said staff have been looking at the Special Education budget, particularly at contracted services, to identify possible reductions. Previously staff have reviewed the English Language Learner and student assessment programs. They have not done an analysis of music, libraries, athletics, or transportation. He encouraged Board members to share their ideas, saying he'd heard it said that there was not enough Board input during last year's budget reduction process. Allen said he'd like to see the enrollment in all the programs that are not mandated or part of the core curriculum.

Treece asked if Board members had changes to the criteria. Eberhart suggested removing one, "Protect as many positions as possible." Given that most of the budget is in personnel, he said, protecting positions should not be a priority. Protecting students should be. Treece noted that the methodology helps assure that cuts are made across the board, across all employee units. Eberhart believes it is not possible to adhere to the mathematics of the methodology and also make students a priority. Mayo said each employee group contributes to the success of students. Strange said the practical act of budget cutting is much more complex than the methodology indicates. Treece said it's important to note that the Board has had to cut \$30 million over the past five years, so there's not much left that isn't hard to do. She suggested looking at classes that aren't required for graduation, not mandated. Allen said everyone has a favorite program. The bottom line is money. "We have to cut 6.6 million dollars," he said.

Board requests Treece asked what other information the Board would like to have. Strange asked for the report of expenditures by program, as was provided last year. Eberhart asked for a report of revenue received for each program. He specifically would like to see the expenditures and funding sources for the Curriculum and Instruction Department. Nicoll suggested the Board hold a study session which Fiscal Services staff could attend and answer questions about budget specifics. Eberhart also asked for a list of teachers on special assignment, a list of administrators who do not serve at a school site, and a comparison with other districts of per pupil spending on Special Education.

Timeline In response to Treece, McHenry said he is seeking direction from the Board on how many public meetings to hold and at what time. Allen suggested that there be a public hearing on this topic at every Board meeting. McHenry said he'd like action on the budget reductions to be completed in February so they would be reflected in the Second Interim Report. The Board scheduled a study session to discuss financial issues for Saturday, November 8, at 8:30 a.m. The Board also scheduled a community meeting for Tuesday, November 18, at 7 p.m. Treece asked McHenry to give the Board a schedule for meetings of the Parent Advisory Council, Community Advisory Committee, and the Budget Advisory Committee. McHenry said those groups have been provided with the information in this meeting's agenda. At Eberhart's suggestion, Board members will give their ideas for modifications to the budget reduction criteria to him. He will put the suggestions together and give them to the superintendent.

McHenry remarked that, having done budget cuts a number of times over a 20-year period, he has found "there is just no good way to do it." Some reductions can be made through common sense. Sometimes, the impact is unforeseen until after the position has been eliminated. If the impact is great enough, a position may need to be brought back.

- 10.4 Deferred Maintenance Plan
AB 939 Education Code 175841 requires that "the governing board of a school district shall discuss proposals and plans for expenditures of funds for the deferred maintenance of school district facilities at a regularly scheduled public hearing." Treece opened the public hearing at 10:18 p.m. With no requests to speak, she closed the hearing. Board members had no questions nor comments.
- 10.5 Approval of Adult Education Course Titles for 2008-2009
Allen moved, Strange seconded, and the Board voted 5-0-0 to approve the Adult Education Program's course titles, as required by California Education Code. These titles have been previously approved, but needed to be reauthorized for 2008-2009.
- 10.6 Membership Recommendation for Community Advisory Committee
Strange moved, Allen seconded, and the Board voted 5-0-0 to approve Lisa Huynh as a new member of the Community Advisory Committee (CAC).
- 10.7 Five Year Plan for Carl D. Perkins Vocational and Applied Technology Education
Eberhart moved, Strange seconded, and the Board voted 5-0-0 to approve two five-year plans (2008-2012), one for Grade 7-12 Career Technical Education programs and one for Adult Education Career Technical Education programs. Board approval of the plans is required in order to receive Carl D. Perkins Vocational and Applied Technology Education funding. Presented only as information at the October 14 meeting, this item was returned for action at this time.
- 10.8 Memorandum of Understanding (MOU) for Cal-PASS, California Partnership for Achieving Student Success, Student Data Sharing System
Strange moved, Eberhart seconded, and the Board voted 5-0-0 to approve an MOU for the District to participate in a collaboration with postsecondary educational institutions to develop career pathways and articulated programs of study. Fiscal Impact: Cal-PASS is funded by the state and provides necessary software. There are no direct costs to local agencies. Time of MDUSD staff (estimated at 5-8 hours for initial set up and 3-5 hours per year thereafter), valued at approximately \$300-\$500 per year, will be needed to submit data.

10.9 Updates and Revisions to Board Policies and Administrative Rules

Eberhart moved, Strange seconded, and the Board voted 5-0-0 to adopt the following Board policies and Administrative rules, revised to include changes required by newly approved legislation:

Board Policy and Rule 5141 Health Care and Emergencies.

Board Policy and Rule 5141.21 Administering Medication and Monitoring Health Conditions.

Board Policy 5141.22 Infectious Diseases.

Board Policy and Rule 5020 Parent Rights and Responsibilities.

Administrative Rule 5112.2 Exclusions from Attendance.

Board Policy 6183 Home and Hospital Instruction.

Presented only as information at the October 14 meeting, this item was returned for action at this time.

10.10 Adoption of Physiology Honors I Course of Study

Allen moved, Strange seconded, and the Board voted 5-0-0 to adopt Physiology Honors I, a laboratory course updated to meet the University of California's admission requirement for area "d." In order for this course to be accepted as an honors laboratory science course, the title has been changed from Physiology Honors to Physiology Honors I. Presented only as information at the October 14 meeting, this item was returned for action at this time.

11. CLOSED SESSION

At 10:31 p.m. Treece adjourned the meeting to Closed Session to discuss negotiations, anticipated litigation (two potential cases), conference with real property negotiator (Concord Naval Weapons Station).

12. ADJOURNMENT

Treece adjourned the meeting at 11:20 p.m..

Gary McHenry, Secretary