

## TRAINING OPPORTUNITY FOR SCHOOL BUS DRIVER

The opportunity to be trained as a school bus driver is being offered with the possibility of placement as a substitute driver.

### QUALIFICATIONS:

#### Knowledge of:

- Motor vehicle regulations
- Safe driving practices

#### Ability to:

- Maintain order under difficult circumstances
- Understand and follow verbal and written instructions
- Maintain good public relations
- Keep records

#### Licenses:

- Possession of a valid California driver's license

#### Training:

Approximately three weeks of classroom training and three to four weeks behind the wheel for a total of approximately seven weeks. Hours will be approximately 8:30 AM to 3:30 PM with a 30 minute lunch break. You will average 90 hours classroom and 30 hours behind the wheel training. Pay during training is \$12.00 per hour.

Upon completion of training, candidate will take written and performance test with the Highway Patrol. Upon certification, candidate will be placed in the classification of School Bus Driver as follows:

1. Substitute pool - \$14.69/hour.
2. Substitutes then move to Extra Board Drivers as positions are available. You are then guaranteed a minimum of 20 hours a week with benefits.
3. As positions vacate, Extra Board Drivers move into regular routes which insure a minimum of 25 hours a week with benefits.

**SELECTION PROCEDURE:** Candidates must pass each part of the examination which consists of the following:

1. Candidate's application package, which must include ❶ **application**, ❷ **supplemental questionnaire**, ❸ **10-year DMV printout (H-6)** and ❹ **10-year work history**, will be screened. Incomplete applications will not be considered.
2. Qualified applicants will be invited to an orientation. Applicants who attend the orientation will have an opportunity to sign up for an interview.
3. Prior to the interview time, each applicant will take a written test (similar to a DMV Class C test), sit behind the wheel of the bus and evacuate through the rear emergency exit. Candidates successful in the above areas will proceed to the interview portion of the examination.

#### **APPLICATION PROCEDURE:**

Submit a classified employment application and required attachments. Prior to employment, candidate will be fingerprinted by Mt. Diablo Unified School District. Costs incurred are the responsibility of the prospective employee.