MT. DIABLO UNIFIED SCHOOL DISTRICT

PERSONNEL SERVICES

AUTHORIZATION TO ACQUIRE INFORMATION FROM REFERENCES

THIS AUTHORIZATION MUST BE SUBMITTED WITH YOUR APPLICATION

It is the policy of the Mt. Diablo Unified School District to conduct reference checks for all candidates for employment. Reference checking is generally conducted after the interview portion of the selection procedure, and three references are normally obtained before the candidate is offered employment. Occasionally the District conducts reference checks prior to inviting candidates to participate in an interview.

Your signature below indicates your agreement with and acknowledgment of the following:

As an applicant for an employment position with the Mt. Diablo Unified School District, I authorize my current and past employers and work associates, including, but not limited to, supervisors, colleagues, and subordinates to release to the Mt. Diablo Unified School District any reference information in my personnel records or file (including but not limited to applications for employment, sick leave records, performance evaluations), academic records (including, but not limited to, transcripts, certificates, credentials, etc.), and information related to my work-related personal characteristics (including, but not limited to, my character, dependability, honesty, integrity, ability to work under pressure, interpersonal skills, general physical ability, and reputation among co-workers.)

I expressly and without reservation waive my right to review the information collected in the reference checks.

The Mt. Diablo Unified School District will maintain reference information in strictest confidence and solely for the purposes of evaluating my qualifications for the position. Information obtained during reference checks will not be provided to anyone outside the selection process.

A photocopy of this signed authorization is to be considered valid as an original.

IN EXECUTING THIS AUTHORIZATION, I FULLY AND COMPLETELY RELEASE ALL PRESENT AND PAST EMPLOYERS AND THEIR EMPLOYEES, THE MT. DIABLO UNIFIED SCHOOL DISTRICT AND ITS EMPLOYEES, AND ALL OTHER PERSONS AND ENTITIES FROM LIABILITY FOR ANY DAMAGE, INCLUDING, TO THE FULL EXTENT ALLOWED BY LAW, LIABILITY UNDER CALIFORNIA CIVIL CODE SECTIONS 45 AND 46 AND CALIFORNIA LABOR CODE SECTION 1054, OR ANY SIMILAR LAWS OF OTHER STATES OR POLITICAL ENTITIES, WHICH MAY RESULT FROM FURNISHING INFORMATION WHICH I AM PERMITTING TO BE RELEASED BY WAY OF THIS AUTHORIZATION.

I HAVE CAREFULLY READ AND UNDERSTAND ALL OF THE PROVISIONS OF THIS AUTHORIZATION, AND HAVE VOLUNTARILY AND WITHOUT COERCION OR DURESS AGREED TO AND SIGNED THIS AUTHORIZATION.

Candidate's full name (Print)	Other last names you have used (if any)
Candidate's signature	Date